



Board of Harbor Commissioners

Nancy Reyerling, President
Virginia Chang Kiraly, Vice President/Secretary
Tom Mattusch, Treasurer
Sabrina Brennan, Commissioner
Edmundo Larenas, Commissioner
James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

September 16, 2020

6:30 PM - 9:30 PM

San Mateo County Harbor District

A) Roll Call All Commissioners Present Time 6:30 PM

B) 1. Public Comments/Questions

2. Committee Updates - None

C) Consent

Commissioner Larenas pulled Item 2

Commissioner Brennan pulled Items 1 and 4

Motion: (Chang Kiraly/Mattusch) Approve Items 3, 5, 6 and 7

All in favor

Motion passed

3. Minutes – Special Meeting August 21, 2020 (Hadden)

Recommendation: Approve Minutes of the Special Board Meeting of August 21, 2020.

5. Compensation Agreement for the Disposition of former Redevelopment Agency properties within the City of San Mateo (van Hoff)

Authorize General Manager to sign Compensation Agreement on behalf of the San Mateo County Harbor District Board of Commissioners.

6. Fourth Quarter 2019/20 (Q4-20) Financial Report Spending Authority (van Hoff)

Information only

7. California Marine Affairs and Navigation Conference Response to the NOAA/MBNMS Request for Comments (Pruett)

Information only

D) Discussion

8. Ketch Joanne/Tenant Row ADA Restroom(s) Design and Engineering Award: (Moren)

Pursuant to a publicly advertised Request for Proposal (RFP), Authorize the General Manager to enter into an Agreement with the preferred firm, Sally Swanson Architects, Inc., for architectural design, engineering, permitting and construction support for the Pillar Point Harbor Retail Center ADA Restroom Project for an amount not to exceed \$118,000.00, with a 10% contingency in the event there is a need for change orders due to unforeseen challenges and authorize the General Manager to issue change orders up to the contingency amount and Approve increase in Capital Expenditure Appropriations of \$129,800.00 to be funded by available working capital.

Motion: (Chang Kiraly, Mattusch) As stated.

All in favor

9. Changing the Day and Time for all Harbor Commission Meetings (Reyering)

Adopt Resolution 20-13, superseding Resolution 20-7 and 19-01, establishing that the regular meetings of the Harbor Commission will be held on the third Wednesday of each month and shall be held at 504 Avenue Alhambra, El Granada, California 94018 except for meetings in the months of March, June, September, and December shall be held at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, California 94080. Each meeting shall begin at 1:00 PM and terminate no later than 4:00 PM, unless extended by the Commission.

Motion: (Chang Kiraly/Mattusch) As stated.

Ayes: Reyering, Chang Kiraly, Mattusch

Nays: Brennan, Larenas

Motion passed

10. Designation of Contract Negotiators

Designate a negotiator(s) to negotiate an employment contract with James B. Pruett to serve as General Manager, San Mateo County Harbor District.

Motion: (Chang Kiraly/Mattusch) Designate an Ad Hoc Committee to move forward with negotiations with the General Manager for his contract. The Ad Hoc Committee will then meet in closed session with the Board for discussion. Following the closed session, it will be discussed publicly.

All in favor
Motion passed

Items pulled from Consent

1. Bills and Claims (van Hoff)

Recommendation: Review Pre-Approved Bills and Claims for August of \$457,487.38. Pre-Approve \$500,000 in Bills and Claims for October 2020.

Motion: (Chang Kiraly/Reyering) Approve Item 1.

All in favor

Moton passed

2. Minutes – Regular Meeting August 19, 2020 (Hadden)

Recommendation: Approve Minutes of the Regular Board Meeting of August 19, 2020.

Motion: (Chang Kiraly/Mattusch) Approve Item 2 with amended item.

Ayes: Reyering, Chang Kiraly, Mattusch

Nays: Larenas, Brennan

Motion passed

Motion: Call for the question

Ayes: Reyering, Chang Kiraly, Mattusch

Nays: Brennan, Larenas

Motion passed

4. Monthly Capital Projects Update (Moren)

Receive and file

Motion: (Brennan/Larenas) Approve Item 4.

All in favor

Moton passed

D) Commissioner Comments

E) Future Agenda Items

F) August Activity Reports General Manager, Operations, Administration

Information only.

G) Adjourn Time 8:06 PM

Motion: (Chang Kiraly/Reyering) Adjourn meeting
All in favor

Approved by the Board on October 21, 2020



Melanie Hadden
Deputy Secretary



Nancy Reyering
Board President